

SOUTH DARLEY C.E.  
PRIMARY SCHOOL



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# SOUTH DARLEY C of E PRIMARY SCHOOL

## ADMISSIONS POLICY

<b>Person/Committee responsible for reviewing/updating this plan</b>	Full Governing Body
<b>Policy Number</b>	PN2
<b>Date First Issued</b>	25.04.16
<b>Date of Next Review</b>	Term 4 2023

<b>Date of Review</b>	<b>Governors Meeting Reference Number</b>	<b>Approved by name</b>	<b>Comments</b>
25.04.2016	FGM25042016.17.3	A JORDAN	

# South Darley CE Primary School Admissions Policy

## 1 Introduction

The governing body of South Darley CE Primary School applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This policy conforms to the regulations that are set out in that Act and also further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice.

## 2 Aims and objectives

We are an inclusive school that welcomes children from all backgrounds and abilities. All applications will be treated on merit and in a sensitive manner.

The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, we enforce the procedure set out below in order to determine whether a child is accepted or not. It is our wish to allow parents the right to have a place at the school of their choice. However, this is not always possible, due to the excess demand on the school places available.

We follow Local Educational Authority guidance on admissions procedures. The DCC admission policy is to admit children in the following order of priority:

1. 'Looked After' children
2. Children in the catchment area
3. Children with siblings already in school
4. Children whose parents request a place on religious grounds
5. Children from outside of the catchment area in order of nearest road distance from home to school up to the schools admissions number.

For further details please see the DCC 'Parents' Information Booklet, or [www.derbyshire.gov.uk/admissions](http://www.derbyshire.gov.uk/admissions) All applications for places at the school should be made via Derbyshire County Council

## 3 How parents can apply for their child to be admitted to our school

As our school is a community school, the school determines the admission arrangements in agreement with the Local Authority (LA). The LA is therefore the 'Admissions Authority' for our school. The regulations for entry to each

school, where the Admissions Authority is the LA, are published each year by the LA. Parents can receive a copy of these regulations directly from the LA.

The LA publishes a composite admissions prospectus each year, which gives information about how parents can apply for a place in the school of their choice. Parents have a right to express a preference for the school of their choice and they should do so on the application form. Expressing a preference does not, in itself, guarantee a place at this school. Application forms can be obtained from the Education Department of the LA and should be completed by the date stipulated on the forms. The LA notifies parents about the school place as soon as all the applications have been considered.

South Darley CE Primary School will admit four-year-olds on a one point of entry system and all Reception children will be admitted at the beginning of the Autumn term, regardless of when their birthday falls within that academic year.

In accordance with County Guidelines parents must be aware that this is not statutory and the legal requirements are for parents to have the option of this arrangement. However, it is statutory for children to begin school during the term in which they are five, as it is the legal requirement that five year olds receive full –time education. If parents request that their child is admitted at any other point during the Reception year, this will need to be arranged with the school in advance.

The school offers a part time start of mornings only basis to summer born children (1<sup>st</sup> April – 31<sup>st</sup> August). Children will be required to attend school every morning of the school week until either the parents feel the child is ready to attend school for a full day or the child reaches compulsory full time school education age. The school will expect that all children should be ready for full time education by Term 3-4 however, we remain flexible and encourage parents to discuss extending this if it is felt necessary. The option of part time starts of mornings only basis to summer born children is reviewed on a yearly basis by the Governing Body of the School prior to admissions being published.

The authority co-ordinates applications for all schools in the county.

#### **4 Admission appeals**

If we do not offer a child a place at this school, it is because to do so would prejudice the education of other children by allowing the numbers of children in the school to increase too much.

If parents wish to appeal against a decision to refuse entry, they can do so by applying to the LA. An independent appeals panel then meets to consider all appeals by parents who have been refused a place at our school and who wish to appeal against this decision. An appeals panel's decision is binding for all parties concerned. If the appeals panel decides that we should admit a child to our school, then we will accept this and continue to do all we can to

provide the best education for all the children at our school. (Details of appeal arrangements are set out in the Code of Practice on School Admissions Appeals, which came into force in September 1999.)

## **5 The standard number**

The standard number is the number of children the school can accommodate. The standard number for our school is 10 per year group. We keep this number under review and the governors will apply to change the number if circumstances allow.

## **6 Infant class size**

We teach infant children (aged five to seven) in classes that have a maximum number of 30 children.

## **7 Review**

This policy will be reviewed annually with the Admissions Authority in the light of any changed circumstances in our school or the local area.

Approved by the Governing Body on 25<sup>th</sup> April 2016.

Signed by Chair of Governors on 25<sup>th</sup> April 2016

Signed by Headteacher on 25<sup>th</sup> April 2016