

SOUTH DARLEY C.E.
PRIMARY SCHOOL



ENJOY LEARNING:
EMBRACE CHALLENGE!

SOUTH DARLEY C of E PRIMARY SCHOOL

GOVERNING BODY – TERMS OF REFERENCE

Person/Committee responsible for reviewing/updating this plan	Full Governing Body
Policy Number	PN242
Date First Issued	11.10.21
Date of Next Review	Term 1 2021

Date of Review	Governors Meeting Reference Number	Approved by name	Comments
21.09.2015	FGM21092015.6.4	A Jordan	
26.09.2016	FGB26092016.7.4	A Jordan	
25.09.17	FGB25092017.8.5	K Dean	
01.10.18	FGB01102018.8.5	K Dean	
23.09.19	FGB23092019.9.1	K DEAN	
12.10.20	FGB12102020	K Dean	
11.10.21	FGB11102021.10.1	K Dean	

The Governing Body of South Darley CE Primary School

The governing Body needs to take a strategic role, act as a critical friend to the school and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

Terms of Reference

1. **To agree constitutional matters***, including procedures where the Governing Body has discretion
2. To recruit new members as vacancies arise and to appoint new governors* where appropriate
3. **To hold at least three Governing Body meetings a year***
4. **To appoint or remove the Chair and Vice Chair***
5. **To appoint or remove a Clerk to the Governing Body***
6. **To establish the committees of the Governing Body and their terms of reference***
7. To appoint the chair of any committee (if not delegated to the committee itself)
8. **To appoint or remove a Clerk to each committee***
9. **To suspend a Governor***
10. **To decide which functions of the Governing Body will be delegated to committees, groups and individuals***
11. **To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary***
12. To approve the first formal budget plan of the financial year
13. To keep the Health & Safety Policy and its practice under review and to make revisions where appropriate
14. **To review the delegation arrangements annually***
15. Any items which individual governing bodies may wish to include

***these matters cannot be delegated to either a committee or an individual**

Membership – as per the Instrument of Government

Disqualification – as per Regulation 20 and Schedule 6 of the Constitution Regulations